

DRP Application Form

Any material submitted with this application may be made available for public viewing and may be provided to other applicants if relevant to their applications.

Lodgement:

Submit all documentation in pdf format to drp@liveatthecape.com.au

Full DRP application – Fee \$550

Minor works application – Fee \$300

Site information:

Lot Number:

Street Number:

Title Particulars:

The Proposal:

Written description of what use, development of matter you require DRP approval for.

Existing Conditions:

Describe how the land is use and developed now.

Owners details:

Family name:

Given name(s):

Current postal address

 State Postcode

Phone numbers

Home phone:

Business phone:

Email address:

Applicant's details: (if different to owner)

Family name:

Current postal address

 State Postcode

Phone numbers

Home phone:

Business phone:

Email address:

Acknowledgement by the Applicant that the Owner has been informed of the application

Acknowledgement by the Owner that the Applicant is their Agent

Point of contact:

Owner *or* Applicant

Key Documentation required for DRP assessment:

- Architectural and landscape drawings at Scale 1:100 @ A3 size
- Exterior materials schedule and 3D views.
- Energy rating, water tanks, pv power system.
- Evidence of payment of application fee.
- Certificate of Title (less than 3 months old)

Documentation required for minor works:

- Amended plans clearly highlighting the proposed changes

Conditions:

- It is the responsibility of the owner to ensure that the proposed building works comply with the standards in Rescode as well as the Design Guidelines (the Design Guidelines take precedence where there is a discrepancy).
- Payment of application fee is required at time of application.

Pay application fee to:

The Cape BSB: 063 188 Account Number: 10391250

Reference: Lot Number.

Declaration:

I hereby agree and acknowledge that this application including the information submitted has been prepared in accordance with The Cape Design Guidelines, and that I will comply with the requirements of The Cape Design Guidelines and The Cape Design Review Panel.

Signature of Owner